NOTICE AND AGENDA OF ANNUAL GENERAL MEETING OF THE PROPERTY INSTITUTE

Notice is hereby given that the Annual General Meeting **(AGM)** of The Property Institute (Institute) will be held at One Whitehall Place, The Royal Horseguards, 2 Whitehall Court, Whitehall, London, SW1A 2EJ on Thursday, 15th October 2026 at 16:30.

The Agenda for the AGM is attached to this notice.

At the AGM you will be asked to consider and vote on the resolutions below to be proposed as ordinary resolutions.

<u>The resolutions proposed are:</u>

- THAT the Previous Meeting Minutes be approved.
- THAT the Directors' Report and Financial Statements for the year ended 2026 be approved.
- THAT Baroness Dianne Hayter be and is hereby re-elected as a Director of The Property Institute Limited with effect from the conclusion of this Annual General Meeting and until the conclusion of the Annual General Meeting to be held in 2027, subject to the provisions of the Institute’s Articles of Association.
- THAT the reappointment of Gibbons Mannington Phipps as Auditor of the Institute be approved and the Directors fixing their remuneration be authorised.

By order of the Board

Baroness Dianne Hayter
Director

Date: 23rd September 2026

NOTES TO THE NOTICE OF ANNUAL GENERAL MEETING

1. Attending the Meeting

All members (to include Individual members and Company members, as defined in the Institute's Articles of Association) can attend the meeting in person or by proxy.

To confirm your attendance at the meeting in person, please register by using this link HERE

To confirm your attendance at the meeting by proxy, please send the completed and signed Proxy Form to the following email address: info@tpi.org.uk, by 16:30 on 13th October 2026.

2. Appointment of Proxies

All members are entitled to appoint a proxy to exercise all or any of their rights to attend, speak and vote at the meeting.

Appointment of a proxy by members should be completed using the Proxy Form (which should be completed, signed and submitted to the Institute by emailing it to info@tpi.org.uk, or posted to The Property Institute, 2 - 4 St George's Road, London SW19 4DP; not less than 48 hours before the time appointed for holding the AGM, i.e. **by 16:30 on 13th October 2026** (as required by the article 12.4 of the Institute's Articles of Association).

The Property Institute

3. Communication

Except as provided above, members who have general queries about the meeting should please email info@tpi.org.uk (no other methods of communication will be accepted).

You may not use any electronic address provided either:

- in this notice of general meeting; or
- any related documents (including the proxy form), to communicate with the Institute for any purposes other than those expressly stated.

4. Voting

Voting on all resolutions will be conducted on a show of hands, with one vote per every member present in person or by proxy.

In case of Company members, members who have an **Associate, Partner, Network** and **RMC/RTM Directors** status (as defined by the Institute's Bye-Laws) **are excluded from voting.**

In case of Individual members, **Affiliates** (as defined in the Institute's Bye-Laws) **are excluded from voting.**

In accordance with article 10.2 of the Institute's Articles of Association, an authorised representative of a Company Member can attend the meeting and vote on behalf of that Company Member. Only one appointed authorised representative of a Company Member will have a vote on behalf of that Company Member.

AGENDA

For the Annual General Meeting of The Property Institute

To be held on Thursday 15th October 2026 at 16:30

1. Apologies for absence.
2. Approval of Previous Meeting Minutes.
3. Approval of Directors' Report and Financial Statements for the year ended 2026.
4. Approval of reappointment of Baroness Dianne Hayter as a Director.
5. Approval of the reappointment of Gibbons Mannington Phipps as Auditor of the Institute and authorisation of the Directors fixing their remuneration.
6. Any Other Competent Business.