



The
Property
Institute

Training and Qualifications

Winter 2026





Train Today. Lead Tomorrow.

Gain CPD hours, stay compliant and develop practical skills with The Property Institute's (TPI) nationally accredited, expert-led courses.

Whether you're starting your career, updating your skills, or broadening your knowledge, TPI Training provides the practical expertise needed to excel in the property sector.

Choose from **over 40 courses** spanning Health & Safety, Property Management, HR & Wellbeing, Legal, Finance, BTR, and RMC/RTM. Plus, take your knowledge further with TPI's **FREE** BrainGain webinar series.

All courses are delivered online, unless otherwise stated, with flexible options available for team bookings. TPI members benefit from exclusive pricing, while company members receive 20% off bundles of 10 training credits.

Don't miss out, spaces fill quickly – book your place today!

For enquiries or more information, email: training@tpi.org.uk





Helping you Grow. Your Way.

The New Year can be a challenging time to navigate, and short days combined with winter weather can take their toll. To help put a spring back in your step, The Property Institute has collaborated with its wellbeing team to develop a series of supportive webinars.

Available to all TPI members, these free sessions are designed to guide you through the winter months and into the brighter days of spring.

To book your place, click [HERE](#).

Reset. Reboot. Recharge.

Refresh your habits, mindset, and wellbeing for the year ahead.

Shelley Jacobs – MLM/TPI Wellbeing Group

15th January, 1pm to 2pm

[BOOK YOUR FREE PLACE HERE](#) 

Challenging the Stigma of Mental Health

An Insight into a Troubled Mind and What You Can Do to Help.

Joery Kolinir – Full Power Utilities/Oli Leigh Trust Trustee

23rd January, 1pm to 2pm

[BOOK YOUR FREE PLACE HERE](#) 

From Self-Care to Team Care

The Leadership Connection

Emily Gray FTPI, AssocRICS – Burns Hamilton/TPI Wellbeing Group

30th January, 1pm to 2pm

[BOOK YOUR FREE PLACE HERE](#) 

Menopause Unfiltered

An Honest and Compassionate Conversation About Understanding and Supporting Menopause in the Workplace

Shelley Jacobs – MLM/TPI Wellbeing Group & Jenny O'Doherty – Hillcrest Estate Management/Work Place Menopause Awareness Trainer

6th February, 1pm to 2pm

[BOOK YOUR FREE PLACE HERE](#) 

All courses delivered online.



Recognise and Respond

How to Spot and Deal with Potential Domestic Abuse Within the Developments you Manage – With the Hollie Gazzard Trust

Jodie Fraser – JMJ/TPI Wellbeing Group &

Jane Harvey – CEO Hollie Gazzard Trust

13th February, 1pm to 2pm

**BOOK YOUR FREE
PLACE HERE**



Let's Talk About Neurodiversity

A Practical, Uplifting Look at Neurodiversity in the Workplace

Shelley Jacobs – MLM/TPI Wellbeing Group

19th February, 1pm to 2pm

**BOOK YOUR FREE
PLACE HERE**



Our regular BrainGain webinars will continue throughout the year, including:

Insurance from a Compliance Perspective

Glenys Dibielius – TPI Compliance Manager &

Waqas Mahmood – TPI Compliance Team

25th February, 12pm to 2pm

**BOOK YOUR FREE
PLACE HERE**



Residential Personal Emergency Evacuation Plans (RPEEPs)

What Property Managers Need to Know in 60 Minutes

Shaun Lundy – Tetra Consulting

13th January, 10am to 11am

**BOOK YOUR FREE
PLACE HERE**



All courses delivered online.

Two Day Live Masterclass on Building Safety



Mark Snelling – TPI Health and Safety Consultant
Cassandra Zanelli – CEO, PMLS

24th and 25th March

TPI Office, 2-4 St George's Road, Wimbledon, SW19 4DP

Following the success of last year's Building Safety Series, we continue to explore new ways to provide essential learning on the BSA and the ongoing implementation of the new Building Safety Regime. As part of this commitment, we are hosting a two-day, in-person workshop with **Mark Snelling** and **Cassandra Zanelli**.

This course is designed to support anyone responsible for their firm's compliance, with the BSA and associated legislation. It offers a thorough overview of the key legislation for managing agents, supported by case studies, template documents, updates on pending secondary legislation, and a comprehensive Q&A session.

A buffet breakfast and lunch will be provided on both days.

**Book your place online [HERE](#), or email
training@tpi.org.uk for further details**

Property Management



TC1: Introduction to Residential Leasehold Management

Jackie Dickens – TPI Qualifications Workshop Leader
20th and 21st January, 9:30am to 12:30pm

Anna Mercer FTPI, AssocRICS
23rd and 24th February, 9:30am to 12:30pm

Angela Wheeler – Ark Housing Consultancy
16th and 17th March, 9:30am to 12:30pm

This six-hour interactive training course, delivered over two days (three hours per day), is ideal for those new to residential leasehold property management.

Led by experienced industry professionals, the course will provide a comprehensive overview of the controls and processes required to effectively manage a leasehold block.

BOOK YOUR PLACE HERE 

TC27: The Procedural and Technical Issues of Section 20

Joe Mallon FTPI, MRICS – JFM/The Block Coach
29th and 30th January, 9:30am to 12:30pm

Anna Mercer FTPI, AssocRICS
23rd and 24th March, 9:30am to 12:30pm

This six-hour practical workshop is delivered over two three-hour online sessions and covers the requirements and procedures of Section 20, (Qualifying Works and Qualifying Long-term Agreements), dispensation, and the expanding body of case law.

BOOK YOUR PLACE HERE 

All courses delivered online.

Property Management

TC46: Basic Building Construction and Common Defects

Neil Maloney – FTPI/FRICS

12th February, 9:30am to 4:30pm – In person

TPI Office, 2-4 St George's Road, Wimbledon, SW19 4DP

An introductory one-day, in-person course covering the fundamental aspects of traditional and low-rise residential construction. The course provides an understanding of key construction elements and highlights common defects typically encountered in such buildings.

BOOK YOUR PLACE HERE 

TC82: Insurance In Residential Leasehold Property Management

Rob Mayo – Insurety

12th March, 9:30am to 12:30pm

This three-hour introductory course is designed to provide property management professionals with a solid understanding of insurance within the residential leasehold sector. The course equips participants with essential knowledge to offer informed guidance to clients in accordance with UK regulatory standards.

BOOK YOUR PLACE HERE 

TC111: Managing Mixed Use Developments

Michael Mauder-Taylor FTPI – Mauder Taylor /

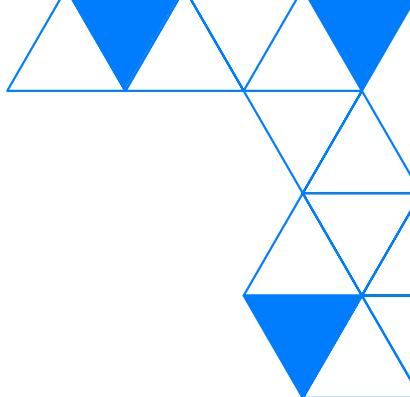
Bruce Mauder-Taylor FTPI – Mauder Taylor

2nd and 3rd February, 9:30am to 12:30pm

This six-hour course, delivered online over two days (three hours per day), provides practical training and expert industry guidance for managing the often conflicting demands and legal structures of Leasehold and Commercial buildings.

BOOK YOUR PLACE HERE 

All courses delivered online unless stated otherwise.



Property Management

TC123: Crisis Management and Effective Disaster Recovery

Paul Robertson – Midway Insurance Services

6th February, 9:30am to 12:30pm

While all firms have resilience plans in place for incidents at their own premises, managing agents also need to implement similar planning for disasters at their clients' properties.

Drawing on the trainer's extensive experience in the insurance sector for blocks of flats, this course provides guidance on what to expect and offers practical steps to prepare for unexpected events.

BOOK YOUR PLACE HERE 

W26: Planning & Managing Residential EV Charging Infrastructure

Jamie Willsdon – Future Group

3rd March, 12pm to 2pm

This practical, fast-paced workshop demystifies the technical, regulatory, and commercial aspects of installing and managing electric vehicle charge points (EVCPs) in blocks of flats and managed estates.

Using real-world case studies, it guides property professionals through every stage, from the initial leaseholder enquiry to long-term operation – ensuring schemes are safe, scalable, and financially viable.

BOOK YOUR PLACE HERE 

All courses delivered online unless stated otherwise.



RMC/RTM Training

TC90: Fire Safety Management for RMC and RTM Directors

Richard Coleman – Tetra Consulting
16th and 17th February, 9:30am to 12:30pm

Delivered over two consecutive days, this six-hour course equips directors of Resident's Management Companies (RMCs) and Right to Manage (RTM) Companies with the knowledge and confidence essential for effective fire safety management in residential blocks of flats.

BOOK YOUR PLACE HERE 

All courses delivered online.



Health & Safety and Fire Safety



TC55: Introduction to General Health and Safety for Property Managers

Richard Coleman – Tetra Consulting

4th and 5th February, 9:30am to 12:30pm

This six-hour course is designed to provide new entrants to the sector with the essential Health & Safety knowledge required for their role.

It is not intended to turn beginners or new on-site staff into Fire Safety Risk Assessors, CDM experts, or specialists, but rather to equip them with the awareness needed to perform their day-to-day duties safely and responsibly.

BOOK YOUR PLACE HERE 

TC66: Introduction to Fire Safety For Property Managers

Richard Coleman – Tetra Consulting

26th and 27th March, 9:30am to 12:30pm

This course is designed for block managers seeking a foundational understanding of fire safety in residential buildings. It provides essential guidance on managing fire risks in common areas of blocks of flats and offers a grounding in the Regulatory Reform (Fire Safety) Order 2005.

By the end of the course, participants will have a clear understanding of responsibilities in relation to fire safety and a basic knowledge of recent and upcoming changes in this critical area of block management.

BOOK YOUR PLACE HERE 

TC80: Advanced Health and Safety For Residential Property Managers

Richard Coleman – Tetra Consulting

13th and 14th April, 9:30am to 12:30pm

An advanced webinar for directors and senior managers who are responsible for overseeing health and safety risks within their own organisation and on behalf of their clients, ensuring compliance with current health and safety law.

BOOK YOUR PLACE HERE 

All courses delivered online.

Health & Safety and Fire Safety



TC108: Introduction to The Building Safety Act

Shaun Lundy – Tetra Consulting

27th and 28th January, 9:30am to 12:30pm

Through interactive and engaging content, this session provides guidance on managing buildings covered by the Building Safety Act 2022 and helps participants develop the knowledge and confidence to deliver positive building safety outcomes within their areas of responsibility.

**BOOK YOUR
PLACE HERE** 

TC116: Resident Engagement Strategies

David Hills – Ark Workplace Risk

5th March, 9:30am to 12:30pm

This three-hour course aims to help teams and clients understand who holds accountability for developing a Resident Engagement Strategy. It also covers the importance of capturing and understanding residents' demographics, needs, and preferences, outlines the components of an effective strategy, and highlights the support that can be offered to APs/ PAPs.

**BOOK YOUR
PLACE HERE** 

TC125: Understanding The Regulatory Reform (Fire Safety) Order 2005

David Hills – Ark Workplace Risk

9th February, 9:30am to 12:30pm

The Grenfell Tower Inquiry (GTI) highlighted concerns that the evidence suggested property management teams did not fully understand their roles and responsibilities under the Regulatory Reform (Fire Safety) Order 2005 (Fire Safety Order). This course provides delegates with a detailed overview of the Fire Safety Order and related legislation.

Note: The course will also cover equivalent legislation in Scotland and Northern Ireland.

**BOOK YOUR
PLACE HERE** 

All courses delivered online.

Health & Safety and Fire Safety



W12: Flat Front Doors – Conducting Basic Fire Door Checks

Richard Coleman – Tetra Consulting

26th January, 1pm to 3pm

18th March, 1pm to 3pm

This two-hour training course provides instruction on conducting basic fire door checks in accordance with Regulation 10 of the Fire Safety (England) Regulations 2022.

It is aimed at those responsible for routine fire door inspections, helping them understand the purpose and function of fire doors and how to identify common faults for remediation.

Additional dates will be added throughout the autumn, so please check [The Property Institute website](#) for updates.

**BOOK YOUR
PLACE HERE** 

W17: Preparing for a Building Assessment Certificate Under The Building Safety Act

Shaun Lundy – Tetra Consulting

21st January, 1pm to 3pm

An important and timely two-hour webinar on Building Assessment Certificate (BAC) applications. It covers the core submission requirements, including the safety case report, resident engagement strategy, and mandatory occurrence reporting. The webinar also outlines the application process, potential submission outcomes, and associated costs.

**BOOK YOUR
PLACE HERE** 

All courses delivered online.

Health & Safety and Fire Safety

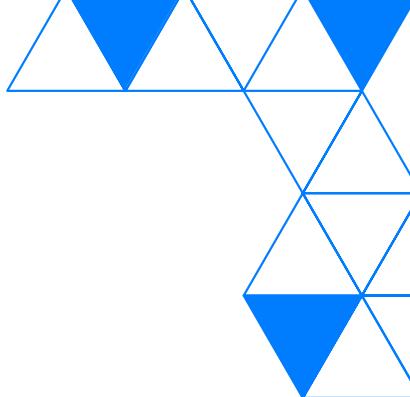
W28: Designing and Implementing Effective Residential Personal Emergency Evacuation Plans (RPEEPs)

Shaun Lundy – Tetra Consulting
28th February, 10am to 12pm

Designed for those responsible for building safety management, this two-hour workshop takes a deeper dive into implementing Residential Personal Emergency Evacuation Plans (RPEEPs) as required by the Fire Safety (Residential Evacuation Plans) (England) Regulations 2025. Through interactive case studies and exercises, participants will learn how to conduct person-centred fire risk assessments, develop evacuation statements, and evaluate mitigation options in line with the new legal requirements.

**BOOK YOUR
PLACE HERE** 

All courses delivered online.



TC39: Reading Leases

Anna Mercer FTPI, AssocRics

22nd and 23rd January, 9:30am to 12:30pm

Emily Gray FTPI, AssocRICS – Burns Hamilton

30th and 31st March, 9:30am to 12:30pm

This comprehensive course, delivered over two consecutive days (three hours per day), provides guidance on interpreting leases constructively and understanding the practical application of their principles.

**BOOK YOUR
PLACE HERE** 

TC102: Company Directors and Secretarial Duties and Responsibilities

Cassandra Zanelli – PMLS

22nd and 23rd January, 9:30am to 12:30pm

Residents' Management Companies (RMCs) and Right to Manage (RTM) companies are subject to the same rules and regulations as other limited companies in England and Wales.

This training course, delivered over two consecutive days (three hours per day), focuses on the key responsibilities and duties of directors and Company Secretaries and Directors in relation to RMCs and RTM companies.

**BOOK YOUR
PLACE HERE** 

All courses delivered online.

Legal



TC103: Property Transfers – Implications For Property Managers

Cassandra Zanelli – PMLS

19th and 20th March, 9:30am to 12:30pm

This training course, delivered over two consecutive days (three hours per day), explores the typical lease requirements relating to property transfers. It provides attendees with the knowledge to interpret leases constructively and manage the transfer process, ensuring a smooth transition to the purchaser.

The course also covers the treatment of arrears, addressing key questions such as: what happens to outstanding service charges on a sale, transfer, or disposition? Who should be pursued—the outgoing leaseholder or the incoming one? And what procedures can and should be followed?

BOOK YOUR PLACE HERE 

W1: The Problems With Short Term Lets

Cassandra Zanelli – PMLS

13th March, 1pm to 2pm

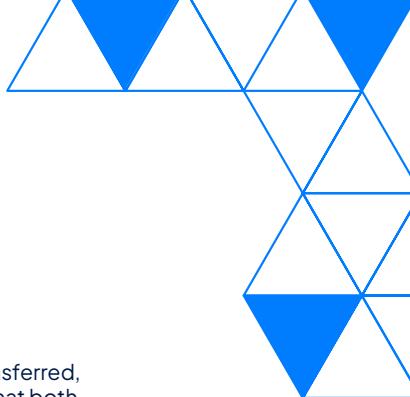
Even the briefest of visits to websites, such as Airbnb, reveal the common problem of residential flats being let out on a short-term (and often nightly) basis.

This webinar examines the lease clauses that may be breached by such activity, and the potential recourse a management company or landlord may have.

BOOK YOUR PLACE HERE 

All courses delivered online.

Legal



W9: Dealing With Property Transfers

Cassandra Zanelli – PMLS
20th February, 1pm to 2pm

During the life of a lease, the leasehold interest may be sold, transferred, or otherwise disposed of. The lease will set out the obligations that both outgoing and incoming lessees will need to adhere to.

This one-hour webinar will explore typical lease requirements. It also considers how managing agents should approach and enforce compliance effectively.

BOOK YOUR PLACE HERE 

W14: Deeds of Variation

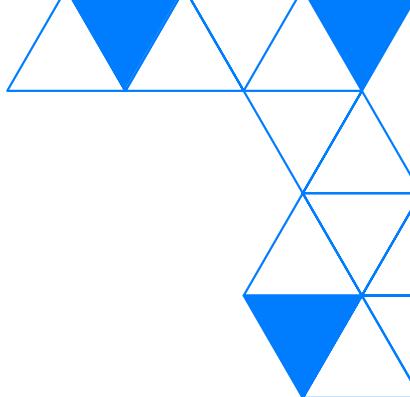
Cassandra Zanelli – PMLS
27th January, 1pm to 2pm

This session is aimed at property managers dealing with an increasing number of requests for deeds of variation. It explores the reasons behind these requests and discusses the common types of variations sought by both leaseholders and freehold property owners, including the increased demand for mortgage protection clauses.

BOOK YOUR PLACE HERE 

All courses delivered online.

Finance



TC44: Introduction to Accounting for Service Charge

Lisa Warren – RMG

17th and 18th February, 9:30am to 12:30pm

Designed for individuals with less than 18 months' experience, this six-hour course delivers a clear, step-by-step overview of a property's financial year.

BOOK YOUR PLACE HERE 

TC11: Residential Service Charge Accounts Guidance

Lisa Warren – RMG

27th and 28th January, 9:30am to 12:30pm

This comprehensive six-hour course, delivered over two days (three hours per day), will cover best practices in service charge accounting.

NOTE: This course is not intended to teach bookkeeping and is not suitable for property managers or accounts staff with limited experience.

BOOK YOUR PLACE HERE 

TC106: Effective Debt Recovery

Benjamin Hume – Evolve Block Management & LMP /

Zainab Khatoon – Realty Law

20th January, 1pm to 4pm

This course provides the tools and strategies to carry out arrears recovery effectively and professionally, while also considering the challenges faced by both leaseholders and clients in the current cost-of-living climate.

BOOK YOUR PLACE HERE 

All courses delivered online.

Finance

W20: Dealing with Client's Money – A Guide To Compliance

Glenys Diebelius MAAT, ATPI – TPI Compliance Manager /
Waqas Mahmood ACA – TPI Compliance Officer
25th March, 1pm to 3pm

This focused and informative course provides essential guidance on the correct handling of client money. It aligns with current legislation, the RICS Residential Service Charge Code, and The Property Institute's Consumer Charter and Standards. Designed to improve compliance and reduce risk, the session ensures delegates understand their key responsibilities when managing funds that do not belong to the Managing Agent.

BOOK HERE 

All courses delivered online.





TPI Qualifications

Your Future. Qualified.

With **The Property Institute (TPI)**, choose from three qualification routes: **Leasehold**, **Build to Rent**, and **Factoring** – each tailored to key areas of residential property management.

Leasehold Management

Common in England and Wales, leasehold means owning the right to live in a property for a fixed term. Most leasehold homes are flats, with shared areas like hallways, roofs, and gardens managed by a block property manager on behalf of the freeholder. Leaseholders also pay a service charge for upkeep.

Build to Rent

This is when one owner (person or company) holds the entire building, including flats and grounds, and rents out the homes. The property manager oversees everything from communal areas to individual units, acting for the landlord.

Factoring

In Scotland, block management is known as factoring. Flat owners jointly own and maintain the building, often hiring a professional 'factor' to manage it.

TPI Qualifications are built around our **4 Core Elements**:

Technical, Health & Safety, Customer & Consumer, and Ethics & Behaviours – the essential building blocks for every property professional.





Level 2 Foundation Course and Exam in Leasehold Management

Modules: 5

Course content access: 12 months

Study hours: 70 (guidance purposes only)

Start: Any time

Price: £249

This is an online, on-demand course that starts the journey to full qualification. It consists of five modules, with a short knowledge quiz at the end of each module.

The course is concluded with an online final exam.

Modules:

Module 1 Introduction to Leasehold Property Management

Module 2 Introduction to the Legal Framework in Leasehold Property Management

Module 3 Introduction to Health and Safety in Property Management

Module 4 Introduction to the Customer and Consumer in Property Management

Module 5 Introduction to Ethics and Behaviours in Property Management

Final Exam:

Multiple choice online exam that learners can access after completing all five modules of the course. It consists of 60 questions and must be completed within an hour. Learners have three attempts to pass the exam. The attempts must be at least 7 days apart. The pass mark is 70%.

Exam date:

- Any time

Course enrolment:

BOOK ONLINE 



Level 2 Foundation Course and Exam in Retirement Development Management

Modules: 6

Course content access: 12 months

Study hours: 75 (guidance purposes only)

Start: Any time

Price: £249

This is an online, on-demand course that starts the journey to full qualification. It consists of six modules, with a short knowledge quiz at the end of each module.

The course is concluded with an online final exam.

Modules:

Module 1 Introduction to Leasehold Property Management for Retirement Scheme Managers and On-Site Staff

Module 2 Introduction to the Legal Framework in Leasehold Property Management

Module 3 Introduction to Health and Safety in Property Management

Module 4 Introduction to the Customer and Consumer in Property Management

Module 5 Introduction to Ethics and Behaviours in the Build Environment

Module 6 Retirement Development Management

Final Exam:

Multiple choice online exam that learners can access after completing all six modules of the course. It consists of 60 questions and must be completed within an hour. Learners have three attempts to pass the exam. The attempts must be at least 7 days apart. The pass mark is 70%.

Exam date:

- Any time

Course enrolment:

**BOOK
ONLINE** 



Level 3 Associate Course and Exam in Leasehold Management

Modules: 13

Course content access: 18 months

Study hours: 162 hours (guidance purposes only)

Start: Anytime

Price: £449

Post-nominals: ATPI

This is a nationally recognised qualification, accredited by the examination's regulator, Ofqual.

This is an online, on-demand course learners can enrol onto after passing the Level 2 Foundation course and exam in leasehold management or the Level 2 Foundation course and exam in retirement development management.

It consists of 13 modules with a short knowledge quiz at the end of each module.

There is also a mock exam at the end of the course to assist in preparation for the real thing.

The course is concluded with a final written exam, delivered online.

Successful candidates can start using ATPI post-nominal letters after their name.

Modules:

Module 1	Introduction to the Residential Built Environment	Module 6	Financial Management
Module 2	The Legal Background to Block Management	Module 7	Introduction to Health & Safety
Module 3	Your Role in Property Management	Module 8	Managing the Building
Module 4	Introduction to Landlord and Tenant Law	Module 9	Maintaining the Building
Module 5	Introduction to Finance for Property Managers	Module 10	Other Legal Topics Review
		Module 11	Affordable Housing and Mixed Tenure Management
		Module 12	Customer & Consumer
		Module 13	Ethics & Behaviours

Final Exam:

The exam is held online every three months. It is invigilated via secure software, with technical support available. The exam lasts 1 hour 30 minutes, pass mark is 60%.

Exam date:

- Wed 4th March 2026 at 10am
- Wed 3rd June 2026 at 10am
- Wed 16th September 2026 at 10am
- Wed 2nd December 2026 – 10am

Course enrolment:

**BOOK
ONLINE** 



Level 4 Member Course and Exam in Leasehold Management

Modules: 6

Course content access: 24 months

Study hours: 205 (guidance purposes only)

Start: Anytime

Price: £549

This is a nationally recognised qualification, accredited by the examination's regulator, Ofqual.

This is an online, on-demand course learners can enrol onto after passing the Level 3 Associate course and exam in leasehold management.

It builds on the L3 Associate course and consists of an additional six modules. There is a short knowledge quiz at the end of each module. There is also a mock exam at the end of the course to assist in preparation.

The course is concluded with a written final exam, delivered online.

Successful candidates can start using MTPI post-nominal letters after their name.

Modules:

Module 1 Building Technology

Module 4 Project Management

Module 2 Staff and Team Management and Development

Module 5 Customer and Consumer

Module 3 Property Management Topics

Module 6 Ethics and Behaviours

Final Exam:

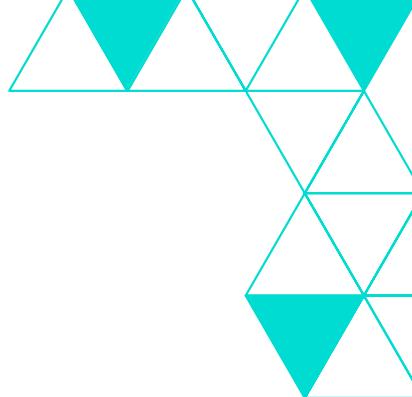
It is based on the qualification syllabus that can be found on our website. The exam takes place every six months. It is an online exam that can be taken from anywhere with stable and secure internet connection. The exam is invigilated via secure software with technical support available too. The exam takes 2 hours and 30 minutes, and the pass mark is 60%.

Exam date:

- Wed 20th May 2026 at 10am
- Wed 11th November 2026 at 10am

Course enrolment:

**BOOK
ONLINE** 



Level 2 Foundation Course and Exam in Build to Rent

Modules: 5

Course content access: 12 months

Study hours: 70 (guidance purposes only)

Start: Anytime

Price: £249

This is an online, on-demand course that opens the journey to the full qualification. It consists of five modules with a short knowledge quiz at the end of each module. The course is concluded with an online final exam.

Successful candidates are eligible to receive free membership to The Association For Rental Living (ARL).

Modules:

Module 1 An Introduction to Build to Rent Property Management

Module 2 An Introduction to the Legal Framework in Build to Rent Property Management

Module 3 An Introduction to Health and Safety in Property Management

Module 4 An Introduction to the Customer and Consumer in Property Management

Module 5 An Introduction to Ethics and Behaviours in Property Management

Final Exam:

It is based on the qualification syllabus that can be found on our website. Multiple choice online exam that learners can access after completing all five modules of the course. It consists of 60 questions and must be completed within an hour. Learners have three attempts to pass the exam. The attempts must be at least 7 days apart. The pass mark is 70%.

Exam date:

- Any time

Course enrolment:

BOOK ONLINE 



Level 2 Foundation Course and Exam in Purpose-Built Student Accommodation Property Management

Modules: 6

Course content access: 12 months

Study hours: 75 (guidance purposes only)

Start: Launch January 2026

Price: £249 (Special launch price £149)

This is an online, on demand course that opens the journey to the full qualification. It consists of six modules with a short knowledge quiz at the end of each module. The course is concluded with an online final exam.

Modules:

Module 1 An Introduction to Purpose-Built Student Accommodation Property Management

Module 2 An Introduction to the Legal Framework in Purpose-Built Student Accommodation Property Management

Module 3 An Introduction to Health and Safety in Purpose-Built Student Accommodation Property Management

Module 4 An Introduction to the Customer and Consumer in Property Management

Module 5 An Introduction to Ethics and Behaviours in Property Management

Module 6 An Introduction to Mental Health and Wellbeing in Purpose-Built Student Accommodation Property Management

Final Exam:

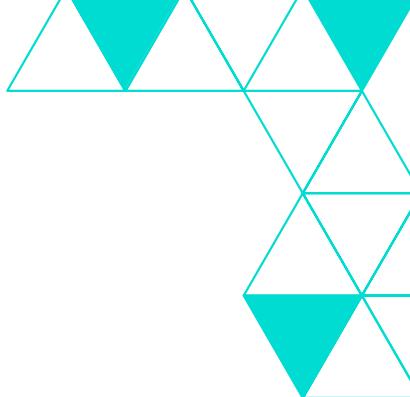
It is based on the qualification syllabus. A multiple-choice online exam that learners can access after completing all six modules of the course. It consists of 60 questions and must be completed within an hour. Learners have three attempts to pass the exam. The attempts must be at least 7 days apart. The pass mark is 70%.

Exam date:

- Any time

Course enrolment:

**BOOK
ONLINE** 



Level 4 Member Course and Exam in Build to Rent

Modules: 9

Course content access: 24 months

Study hours: 173 (guidance purposes only)

Start: Anytime

Price: £1,198

This is a nationally recognised qualification accredited by Ofqual.

This is an online, on-demand course learners can enrol onto after passing the Level 2 Foundation course and exam in Build to Rent management.

The course consists of nine modules with a short knowledge quiz at the end of each module. There is also a mock exam at the end of the course to assist in preparation.

The course is concluded with an online final exam.

Successful candidates can start using MTPI post-nominal letters after their name and will be eligible to receive free membership to The Association For Rental Living (ARL).

Modules:

Module 1	Key Principles	Module 6	Building Management
Module 2	Customer Care	Module 7	Residential Letting and Management 1
Module 3	Portfolio Management	Module 8	Residential Letting and Management 2
Module 4	The PRS, BTR, Design, Planning and Sustainability	Module 9	Health & Safety
Module 5	An Introduction to Traditional Residential management		

Final Exam:

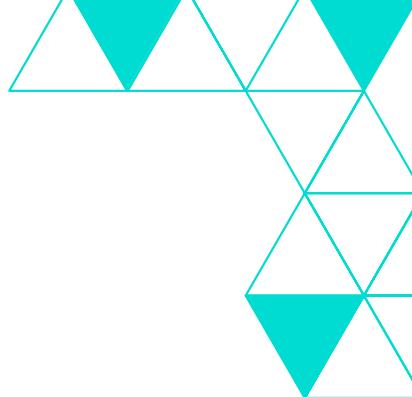
It is based on the qualification syllabus that can be found on our website. The exam takes place every six months. It is an online exam that can be taken from anywhere with stable and secure internet connection. The exam is invigilated via secure software with technical support available too. The exam takes 2 hours and 30 minutes, and the pass mark is 60%.

Exam date:

- Wed 18th March 2026 at 10am
- Wed 9th September 2026 at 10am

Course enrolment:

**BOOK
ONLINE** 



Professional Diploma in Property Factoring

Modules: 7

Course content access: 24 months

Study hours: 280 (guidance purposes only)

Start: Anytime

Price: £595

The qualification is on the Scottish Credit and Qualification Framework (SCQF).

This is an online, on-demand course learners can enrol onto without prior qualification in Factoring.

The course consists of seven modules with a short knowledge quiz at the end of each module. There is also a mock exam at the end of the course to assist in preparation.

The course is concluded with a written final exam, delivered online.

Successful candidates can start using MTPI post-nominal letters after their name.

Modules:

Module 1	Introduction to Property Factoring	Module 4	Managing Factored Property
Module 2	Property Factoring – Historical, Legislative and Cultural Context	Module 5	Building Technology
Module 3	Legal Matters in Factoring Practice	Module 6	Health and Safety
		Module 7	Finance and its Management

Final Exam:

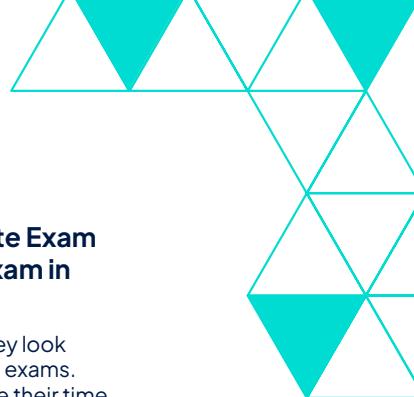
It is based on the qualification syllabus that can be found on our website. The exam takes place every six months. It is an online exam that can be taken from anywhere with stable and secure internet connection. The exam is invigilated via secure software with technical support available too. The exam takes 2 hours and 30 minutes, and the pass mark is 60%.

Exam date:

- Wed 11th March 2026 at 10am
- Wed 16th September 2026 at 10am

Course enrolment:

BOOK ONLINE 



Exam Workshops

Exam Preparatory Workshops for Level 3 Associate Exam in Leasehold Management and Level 4 Member Exam in Leasehold Management

Workshops are half-day online sessions run as webinars, and they look at the detailed requirements of the syllabus and structure of the exams. Attendees are given 'tips' on how to prepare and how to manage their time on the day.

Exam questions are often based on practical property management scenarios, and the workshop includes interactive discussions to share experiences of good practice.

The next workshops are:

Level 3 Associate Exam in Leasehold Management

Thu 5th February 2026 – 9:00am or 1:30pm
Thu 30th April 2026 – 9:00am or 1:30pm
Thu 3rd September 2026 – 9:00am or 1:30pm
Thu 4th November 2026 - 9:00am or 1:30pm

Workshop booking:

BOOK ONLINE 

Level 4 Member Exam in Leasehold Management

Thu 16th April 2026 – 9:00am or 1:30pm
Thu 15th October 2026 – 9:00am or 1:30pm

Workshop booking:

BOOK ONLINE 



How Do I Start?

Joining is Easy – Register Online

All new members begin at Affiliate level. Associate (ATPI) and Member (MTPI) status may be available to existing Affiliates or new applicants, subject to passing the Level 3 or 4 exam. TPI Qualifications are exclusive to members.

Membership levels:

Affiliate

ATPI  **Associate**

MTPI  **Member**

FTPI  **Fellow**

For membership enquiries, email info@TPI.org.uk with your CV, certificates, and completed application form.



CONTACT US

Company Memberships: 0207 978 2607

Individual Memberships: 0203 319 7575

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